

**NAB Portal Training**

**AGENDA**

**Tuesday 30 January 2017**

**8:30am – 2:00pm**

**VMGD Conference Room, Port Vila, Vanuatu**

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| **Time** | **Session** | **Facilitator** |
| 8:30 AM | **Registration** |  |
| 9:00 AM | **Welcome**  Introduce Objectives, Facilitators and Outcomes of the Workshop | Nikita Solzer |
| 9:15 AM | Overview of the portal | Daryl Abel |
| 9:30 AM | Group Photo |  |
| 10: 00 AM | **Morning Tea** |  |
| 10:15 AM | Introduction to portal functions for content managers | Daryl Abel |
| 10:45 AM | Introduction to the Climate Finance Tab  Incl. | Daryl Abel / Nikita Solzer |
| 11:30 AM | **Group Activity**  How to use the manual to create content on the portal | Daryl A |
| 12:00 PM | **Lunch** |  |
| 1:00 PM | **Open discussion / feedback Session** | Nikita Solzer |
| 2:00 PM | **Closing** |  |