



REPUBLIC OF VANUATU
**NATIONAL ADVISORY BOARD ON CLIMATE
CHANGE AND DISASTER RISK REDUCTION**

C/- VANUATU METEOROLOGY AND
GEO-HAZARDS DEPARTMENT

Private Mail Bag 9054, Port Vila
Telephone: (678) 22331; Fax: (678) 22310



TERMS OF REFERENCE

Short Term Consultancy Services

Agrometeorology Experts

For GCCA Activity: Collection of data on agricultural sector adaptation practices

INTRODUCTION

Climate change will have a significant impact on the livelihoods and living conditions of the poor in all developing countries, particularly those with high current levels of exposure to climate extremes like cyclones, floods and droughts. Long-term changes in climate will disproportionately affect regions in the more humid tropics like Vanuatu. Within these areas, the effects of climate change vary across islands, farming and food systems, households, and individuals of different age and gender. Moreover, other simultaneous global changes, including changing trade patterns and energy policies, have the potential to exacerbate the negative effects of climate change on some systems and groups. Thus, national awareness, delivered through the most effective information dissemination mediums, at all levels, across sectors and all groups is critical to effect informed decisions and build resilience.

The EU Global Climate Change Alliance (GCCA) budget line has identified the Vanuatu NAPA for financial support to implement the adaptation priorities identified in the NAPA. Accordingly, part of the funding under this envelope is allocated to support collection of data on agricultural sector adaptation practices in Vanuatu.

The positions and activity are funded under Programme Estimate GCCA No. 01, Addendum No. 01.

OBJECTIVES

The objective of the contract is to provide technical support for the collection of data on agricultural sector adaptation practices in Vanuatu.

SCOPE OF WORK

Services required

Three consultants are required to prepare in advance for, and be present at the Calibration Workshop for Collecting Data on Agricultural Sector Adaptation Practices on Tanna in 2013.

The consultants will be responsible for the following tasks:

- i. Prepare draft materials and activity guides for at least 3 climate adaptation techniques each in the sectors of agriculture, livestock and forestry
- ii. Present these draft materials and activity guides to extension officers and answer technical questions

Timing and duration

The planned starting date of the consultancy is late 2012, to be negotiated. The total expert input is 3 person-days each, excluding preparation and reporting.

THE CONTRACT WILL MAKE PROVISION FOR TRAVEL COST AND PER DIEM

Activities

The main activities of the contractor and the indicative timing are set out below:

Develop draft workshop materials and activity plans	Jan 2013
Present draft materials and plans	Feb 2013

Outputs

The consultancy shall produce the following outputs:

- Draft materials and activity plans on climate adaptation strategies for livestock, agriculture and forestry
- Powerpoint presentations on these drafts
- A final report outlining the challenges and lessons learned during the calibration workshop.

EXPERTISE REQUIRED

Qualifications and skills

- A university degree in a field directly relevant to the tasks stipulated above: agriculture, livestock or forestry, or equivalent experience pertinent to the envisaged assignment;

- A minimum of seven (7) years of relevant professional experience, including proven experience with developing and training in climate adaptation strategies for livestock, agriculture and forestry;
- Word processing skills are essential;
- Proficiency in English, French and/or Bislama is essential.

MANAGEMENT, COORDINATION AND REPORTING ARRANGEMENTS

Management

This contract will be located at the Vanuatu Meteorology & Geo-hazards Department, Port Vila, Efate, Vanuatu. Travel to other Provinces may also be expected.

Supervisor

The Supervisor will be Imprest Administrator GCCA Component A.

Reporting

➤ ***Language***

- Reports should be presented in the English language; a glossary of acronyms and technical term used must be included.

➤ ***Submission timing***

- The draft materials for the calibration workshop should be submitted by mid-January 2013;
- The final report outlining the challenges and lessons learned during the workshop should be submitted within 10 days after the completion of the workshop.

➤ ***Number of report(s) copies***

- Two hard copies and an electronic copy of each report will be addressed to the Supervisor (Imprest Administrator, GCCA).
- The Supervisor will transmit the electronic version of each report to the EU Delegation.

Note that formal engagement is subject to final approval of project funding. Confirmation of approval is expected shortly. For further information, please contact Kathy Kanas on kkanas@meteo.gov.vu.

To apply for this position, send your application letter, resume and the names and current contact details of two referees by 4:00pm by **Monday 19 November** via email to Kathy Kanas (address above), or by mail to:

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PMB 9054, Port Vila