



SPREP
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Environment Programme

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The Pacific environment, sustaining our livelihoods and natural heritage in harmony with our cultures.

REQUEST FOR TENDERS

File: AP 1/4/3
Date: 2 March 2015
To: Interested Consultant
Contact: tenders@sprep.org
Subject: Request for tenders – Gap analysis on Loss and Damage

1. Background

- 1.1. The Pacific Regional Environment Programme (SPREP) is an intergovernmental organization charged with promoting cooperation among Pacific islands countries and territories to protect and improve their environment and ensure sustainable development.
- 1.2. For more information, see: www.sprep.org.

2. Specification: statement of requirement

- 2.1. SPREP invites tenders from qualified and experienced consultants who can offer their services to conduct a gap analysis study on environmental, economic and social loss and damage due to climate change in three Pacific Island Countries.

While the United Nations Framework Convention on Climate Change (UNFCCC) itself does not have an agreed definition of Loss and Damage, a working definition has been proposed by Warner et al (2012) as, “the negative effects of climate variability and climate change that people have not been able to cope with or adapt to” (Warner et al., 2012). Loss and damage results from a spectrum of climate change impacts, from extreme events to slow onset processes (UNFCCC, 2012; Warner et al, 2012). Climate Change is defined by the UNFCCC as “a change of climate which is attributed directly or indirectly to human activity that alters the composition of the global atmosphere and which is in addition to natural climate variability observed over comparable time periods”.

- 2.2. The successful consultant will need to provide a research framework and methodology, manage national counterparts, carry out data collection in Samoa, Vanuatu and Kiribati, analyze the data and write a report. The findings will be presented to the Loss and Damage working group at the Pacific Islands Climate Change Roundtable (to be held in Apia, week of May 18th) as well as to the SPREP loss and damage team.
- 2.3. It is expected that the work will commence in March 2015, with preliminary findings to be presented at the May PCCR, and all work to conclude by end of June 2015. The outputs required for this consultancy and expected timelines is provided in the terms of reference attached.
- 2.4. The Terms of Reference for this consultancy is part of this tender document as Annex 1.

3. Conditions: information for interested consultants

- 3.1. To be considered for this tender, interested consultants must meet the following conditions:
- a) Demonstrate expertise on the subject of loss and damage to climate change
 - b) Have worked on climate change or related issues in the Pacific Islands Region
 - c) Be available to do the work in the time frame proposed
 - d) Demonstrated writing skills, particularly in the area of technical reports and proposal writing
 - e) Demonstrate value for money

4. Submission guidelines

- 4.1. Tender documentation should demonstrate that the interested consultant satisfies the conditions stated above and is capable of meeting the specifications and timeframes, and provide supporting examples to address the evaluation criteria.
- 4.2. Tender documentation should outline the interested consultant's complete proposal: methods, personnel (and their skill sets / curricula vitae), timeframes and costs.

5. Evaluation criteria

- 5.1. SPREP will select a preferred supplier on the basis of SPREP's evaluation of the extent to which their tender documentation demonstrates that they offer the best value for money, and that they satisfy the following criteria:
- a) Demonstrated expertise on the subject of loss and damage to climate change, in particular related to loss and damage under the UNFCCC.
 - b) At least 5 years of working experience on climate change or related issues in the Pacific Islands Region
 - c) Be familiar with the literature and methods used in doing loss and damage assessments
 - d) Have successfully worked with, and coordinated, national counterparts
 - e) Be familiar with the progress and status of loss and damage issues in international climate change negotiations
 - f) Demonstrated experience in technical report and proposal writing
 - g) A post graduate degree in science relevance to climate change and disaster risk management would be an advantage.

6. Deadline

- 6.1. The due date for submission of the tender is: March 13 , 2015.
- 6.2. Late submissions will be returned unopened to the sender.
- 6.3. Please send all tenders clearly marked 'TENDER: GAP ANALYSIS ON LOSS AND DAMAGE' to any of the following:

Mail: SPREP
ATTN: tenders@sprep.org
PO Box 240
Apia, SAMOA

Email: [Subject to read: TENDER: GAP ANALYSIS ON LOSS AND DAMAGE']

Person: Submit by hand in the tenders box at SPREP reception, Vailima, Samoa.

6.4 For any clarification contact Diane McFadzien, on dianem@sprep.org

ANNEX 1

TERMS OF REFERENCE

Technical Assistance for conducting a Gap Analysis on Loss and Damage to Climate Change in selected Pacific Island Countries

INTRODUCTION

Recent developments have seen the topic of climate change related loss and damage move into the mainstream of international climate change negotiations. This was evidenced with the adoption of the Warsaw International Mechanism on Loss and Damage at COP 19, in 2013 and then at the most recent COP in Lima during which Developed Countries agreed to a proposed inclusion of the topic in the official post-summit statement. To date however, the discussion on Loss and Damage has focused mainly on the concept as a principle –i.e that polluting developed countries should compensate small island countries for the losses and damage incurred as a result of climate change. This has been part of the discussion about longer-term scenarios in which the boundaries of adaptation options are exceeded, i.e. adaptations are no longer capable of withstanding the (progressively severe) impacts of climate change. However while the principle of Loss and Damage is now firmly entrenched on the international climate change agenda, the subject is characterised by a shortage of empirical information, and remains theoretical in nature. Recognising the pressing need to inform the debate with solid on-the-ground research-based evidence, SPREP is seeking an expert on loss and damage to conduct a gap analysis on loss and damage issues in three Pacific Island Countries, as a first step towards establishing a coherent on-going programme on this issue in the region.

The Secretariat of the Pacific Environment Programme (SPREP) is an inter-governmental technical organisation mandated by the Pacific Islands Forum Leaders to service the environmental programming needs of Pacific Island Countries. This includes the issue of climate change and SPREP is the lead regional organisation in this field. SPREP plays a key role in supporting Pacific Island Countries (PICS) in the UNFCCC negotiations process and provides active support to a Regional Loss & Damage Working Group established under the auspices of the Pacific Climate Change Round Table. The loss and damage gap analysis will align with and complement the workplan of the Regional Loss & Damage Working Group. It will also assist in providing empirical evidence to link the national to the regional and international levels.

The loss and damage gap analysis is funded by a grant from GIZ through its Global Programme on Risk Assessment and Management for Adaptation to Climate Change. It forms part of GIZ's preparatory activities geared towards the development of a four year programme of support to the Pacific Island Region commencing in 2015.

Currently GIZ's support to the region is channelled through the Secretariat of the Pacific Community (SPC) through a programme entitled: Coping with Climate Change in the Pacific Island Region (CCCPIR). The Geoscience Division of SPC, has actively been working on assessing the economic impact of natural disasters in the region and have built up a significant repository of knowledge. The

loss and damage gap analysis will therefore seek to involve SPC and CCCPIR as active partners in the study.

OBJECTIVES OF THE ASSIGNMENT

The main objective of the assignment is to conduct a gap analysis study on loss and damage issues in a cross-section of Pacific Island Countries so as to inform the development of a programme of activities on loss and damage at the regional level, as well as to feed into international negotiations on climate change.

Countries to be included in the study are **Samoa** (Volcanic Island with Polynesian ethnicity), **Vanuatu** (dispersed chain of volcanic islands with Melanesian ethnicity) and **Kiribati** (dispersed atoll islands with Micronesian ethnicity). The gap analysis will focus on identifying the main issues with respect to loss and damage in these countries with a view to establishing information, knowledge and capacity needs, including perceptions at community levels on climate change and loss and damage.

The national studies will include a focus on key sectors in the context of small island developing states, such as public and private infrastructure, environment, fisheries, agriculture, tourism, social and private sectors. Of particular interest to SIDS is the issue of vulnerable groups and their dependence on ecosystems, the nature and extent of non-economic losses, patterns of migration, displacement, and human mobility.

OUTPUTS

The key output of the consultancy will be the development of **three gap analysis technical reports** identifying the key loss and damage issues for Samoa, Vanuatu and Kiribati. The technical reports are expected to contain the following:

- case studies, that include gender analysis
- identification of knowledge gaps (particularly with respect to slow-onset hazards and their anticipated impacts)
- an assessment of institutional capacities in the context of addressing loss and damage issues
- preliminary identification and evaluation of relevant assessment tools and methodologies
- recommendations for coherent national programmes of action for each country to begin to address the issue of loss and damage in a structured and logical way, and
- Recommendations to the Pacific Climate Change Round Table (PCCR) working group on Loss and Damage, in terms of activities that this regional working group might take forward
- recommendations regarding the feasibility and design of a regional programme of support to help the region address the issue of loss and damage from the impacts of climate change.
- A draft project concept, for a larger Pacific work programme on climate change related Loss and Damage

The outputs of the gap analysis will be shared with the Regional Working Group on Loss & Damage which has the mandate of coordinating loss and damage work in the Pacific Island Region and informing delegations representing PICs at the UNFCCC negotiations. This will facilitate the uptake of the information and data arising from the studies and to ensure that it feeds into, and is aligned with, the climate change negotiation process. The outputs of the research will also feed into the design of the anticipated GIZ support to the region on the issue of loss and damage.

METHODOLOGY

Methods will involve a combination of literature review, document analysis, in-country stakeholder consultations, and expert group discussions. National counterparts will be identified to assist the expert consultant with data collection, liaising with national stakeholders and facilitating country visits.

- a. Literature review will include:
 - A review of key literature on loss and damage and an overview of the status of existing knowledge
 - A bibliography of materials available, with emphasis on empirical studies
- b. Document analysis of relevant government policies, reviews, reports, etc. in the sectors concerned in the three countries
- c. In-country consultations to take place with:
 - Government stakeholders from relevant sectors, including climate change, disaster management, economic and development planning, agriculture, forestry and fisheries, tourism, trade and industry, social development, environment and foreign affairs, women, youth and other vulnerable groups
 - Private sector stakeholders with an economic interest in loss & damage
 - Development partners that are engaged in loss & damage discussions
 - Men and women from communities that are already being impacted by climate change
- d. Expert group discussions with
 - Resource economists at SPC
 - Loss and Damage experts at SPREP
 - Members of the Pacific Climate Change Round Table Loss and Damage Working Group

REPORTING

The consultant will report to the SPREP Climate Change Adaptation Advisor. It is expected that an inception report will be produced one week after the start of the contract and that short progress updates will be delivered on a regular basis. The three country technical reports will be delivered as drafts for comment, following which they will be finalized. The consultant will be expected to present his/her findings at a loss & damage expert workshop to be held in Apia during the first week of June 2015.

DELIVERABLES

Deliverables for this consultancy are as follows:

1. Inception report	1 week after project starts
2. Short update reports	Fortnightly
3. Draft of technical gap analysis reports	1 st May
4. Report back to the PCCR Loss and Damage Working Group	Week of 11 th of May
5. Final reports	29th May
6. Presentation of results at expert workshop	3rd week in June
7. Delivery of project concept	26 June

TIME ALLOCATION AND SCHEDULE

The consultancy will require 12 weeks of professional time, eight of which will be in the field and four of which will be at the consultants home base. It will include two missions to Samoa and one mission to Kiribati and Vanuatu.

Below is the proposed timeline for carrying out the consultancy. **Dates may need to be adjusted to allow for country and technical expert availability.**

Activity	Anticipated dates	Number of consultant days
Project Start	23 March	
Mission to Samoa to liaise and plan with SPREP	March (1 week)	5
Field data collection in Samoa	(2 weeks)	10
Field data collection in Kiribati	(2 weeks)	10
Field data collection in Vanuatu	(2 weeks)	10
Home base additional research	(1 week)	5
Home base write up	(2 weeks)	10
Circulation of draft for comments	(3 weeks)	

Report to the PCCR Loss and Damage WG	11 May (Apia, Samoa)	5
Work in comments and finalise report	18 – 24 May (1 week)	3
Mission to Samoa for Report Back Presentations	1 – 5 June (1 week)	1
	TOTAL	59